

## HEATHROW COUNTRY CLUB RULES AND REGULATIONS

The facilities of Heathrow Country Club (the "Club Facilities") are owned and operated by Heathrow Country Club, LLC in accordance with the Membership Plan, as amended from time to time. The Heathrow Country Club, LLC is sometimes hereinafter referred to as the "Club". It is the intention of the Club to impose Rules and Regulations in a manner which promotes an atmosphere of enjoyment for all Members, guests and others permitted to use the Club Facilities. The Club may modify these Rules and Regulations, from time to time, as it deems necessary or desirable, and may, but is not obligated to, submit such changes to the Board of Governors for its review and comment. Amendments and additions will be effective when posted at the Club and/or mailed to the Members.

### HOURS OF OPERATION

1. The Club Facilities shall be open on the days and during the hours as may be established from time to time by the Club and days and hours of operation will be posted at the Club and/or published in the Traditions at Heathrow Country Club, the Club's bi-monthly newsletter, hereinafter referred to as the "Traditions". Days and hours of operation will vary by the season of the year and other circumstances as deemed appropriate by the Club.
2. The Club will be closed on Mondays of each week unless special exceptions are made by the Club; however, the Racquet Club facilities will be open seven days a week at times to be established by the Club and published in the Traditions. When a National Holiday is observed on a Monday, the Club may be open for the Holiday. The Administrative offices will be open Monday through Friday during business hours, except Holidays. The entire Club will be closed on Christmas Day and partially closed on New Years Day.

### DRESS CODE

1. It is expected that Members will choose to dress in a fashion befitting the surroundings and atmosphere provided at the Club Facilities. Members are responsible for advising their guests of the Club's dress requirements. Management may request those improperly dressed to change or leave the Club Facilities. The dress code shall be strictly enforced by the Club staff and is mandatory for all. Proper attire shall include, but not be limited to, the following:

Golf: See Golf Club Rules  
Racquet Club: See Racquet Club Rules  
Aquatic Center: See Aquatic Center Rules  
Fitness Room: See Fitness Room Rules

#### Main Dining Room:

- DINING: Attire is "casual" as described below. Jackets are not required in the Dining Room or Lounge unless specifically noted for a special event. Special dress may be specified for particular club events.
- LUNCH: Acceptable "casual attire" includes: walking shorts, collared shirts with sleeves, slacks, dresses, and skirts. Tennis and golf attire is acceptable for lunch.
- DINNER: Acceptable "casual attire" includes: collared shirts with sleeves, slacks, dresses, and skirts. Walking shorts, golf and tennis attire is **not** acceptable.
- LOUNGE: Acceptable "casual attire" includes: collared shirts with sleeves, slacks, dresses, skirts, walking shorts, and golf and tennis attire.
  - Unacceptable "casual attire" includes: blue jeans, swimsuits or swimsuit cover-ups, fish-net cover-ups or tops, tank tops, fitness "workout" clothing, cut-off shorts, sport shorts and athletic shorts. Sport caps or hats on either men or women are not to be worn in the dining areas.

#### Terrace Club Dining:

- Lunch and Dinner: Acceptable "casual attire" includes: walking shorts, collared shirts with sleeves, slacks, dresses and skirts. Tennis and golf attire is acceptable in the dining room and lounge. Blue jeans that are not torn, tattered or frayed are allowed.

#### Card Room Dining:

- Lunch and Dinner: Acceptable "casual attire" includes: walking shorts, collared shirts with sleeves, slacks, dresses and skirts. Tennis and golf attire is acceptable in both Men's and Ladies Card Rooms. Blue jeans that are not torn, tattered or frayed are allowed.
- Unacceptable "casual attire" includes: swimsuits or swimsuit cover-ups, fish-net cover-ups or tops, tank tops, fitness "workout" clothing, cut-off shorts, sport shorts and athletic shorts. Sport caps or hats on either men or women are not to be worn in the Main Dining or Terrace/Lounge areas after 5:30 p.m.

### **GENERAL USE OF CLUB FACILITIES**

1. Use of the Club Facilities or any part thereof, may be restricted from time to time or at any time by the Club or Management.
2. It is contemplated that from time to time, guest and/or tournament events will be held in or at the Club Facilities. During these events, the Club may grant special access rights to participants to use the Club Facilities. Such access rights shall be granted at the sole discretion of the Club. Member access during guest and/or tournament events may be restricted.
3. Dogs or other pets (with the exception of service dogs for the physically challenged) are not permitted within the Club Facilities, including, but not limited to, the golf course, except under special circumstances or where authorized by the Club or Management. Where dogs are permitted on the grounds, they must be leashed and under the absolute control of an adult Member who by bringing the pet within the Club Facilities agrees to indemnify and hold harmless the Club and its employees from and against all injuries, damages, claims and losses arising out of the presence of the dog on the Club grounds, including, but not limited to, injury to persons, damages to personal property, and reasonable attorneys' fees and costs.
4. No commercial advertisements shall be posted or circulated at the Club Facilities, nor shall solicitations of any kind be made within the Club Facilities or upon the Club's stationary, unless otherwise permitted on a case-by-case basis by the Club or Management.
5. No petitions shall be originated, solicited, circulated or posted within the Club Facilities, unless otherwise permitted on a case-by-case basis by the Club or Management, which permission may be withheld for any or no reason.
6. Fireworks will not be permitted anywhere within the Club Facilities or adjacent areas, unless otherwise permitted on a case-by-case basis by the Club or Management.
7. Entertainers will not be permitted to use the Club Facilities without the prior written permission of the Club or Management.
8. No property of the Club may be removed from the premises without written permission from the Club or Management.
9. Dining room activities for groups will be permitted only with the permission of Management.
10. Employees of the Club are not permitted to deliver food or alcoholic beverages to locations away from the immediate area of the Clubhouse, or other designated areas without the permission of Management.
11. All complaints, criticisms or suggestions of any kind relating to any of the operations of the Club Facilities must be in writing, signed and addressed to the General Manager.

## **EMPLOYEES**

1. No Member or guest shall discipline, correct or abuse any of the Club's employees, verbally or otherwise. All employees are under the ultimate supervision of the General Manager.
2. Employees are not permitted to leave the Club Facilities for any purpose whatsoever, unless such purpose is under the direction and with the approval of the Club or General Manager. Any employees not rendering courteous and prompt service should be reported to the General Manager as soon as possible.
3. Employees of the Club are prohibited from rendering special personal services to Members and Members are asked not to request the same. The Club desires all Members to have a quality country club experience and believes that is best achieved by providing courteous and uniform service to all.

## **SUSPENSION AND INVOLUNTARY RESIGNATION OF MEMBERSHIP**

1. A Member may have his or her Membership involuntarily resigned or privileges to use the Club Facilities suspended by the Club if, in the sole judgment of the Club, the Member:
  - a) fails to meet eligibility for Membership;
  - b) submits false information on the Membership Application;
  - c) permits his or her Membership card or club account to be used by anyone other than the designated holder;
  - d) exhibits conduct, behavior, language or appearance which the Club, in its discretion, determines is detrimental to the reputation of the Club or harmony amongst other Members;
  - e) fails to pay any amount owed to the Club in a proper and timely manner;
  - f) fails to abide by these Rules and Regulations as set forth for use of Club Facilities; or
  - g) treats the personnel or employees of the Club in an unacceptable manner.
2. The Club may, at any time, and from time to time, restrict or suspend, for cause or causes described in the preceding paragraph, any Member's rights to use any or all of the Facilities of the Club. No such Member shall on account of any such restriction or suspension be entitled to any refund of the Member's Membership deposit, Membership dues or any other fees. During any restriction or suspension, dues and other charges shall continue to accrue and shall be paid in full prior to reinstatement as a Member in good standing.
3. Notwithstanding involuntary resignation of Membership, the Member shall remain liable for any and all amounts owed to the Club. The Member will not be entitled to a refund of annual dues or fees previously paid to the Club and will not be relieved of any obligations to the Club.
4. Any Member of the Club who has had his or her Membership involuntarily resigned for any reason other than the failure to meet eligibility for Membership shall not again be eligible for Membership nor admitted to use the Club Facilities under any circumstances.
5. Prior to the effective date of involuntary resignation of Membership or suspension of Membership for a period in excess of thirty (30) days for a reason other than failure to pay any amounts owed to the Club, a Member shall be provided an opportunity for an informal hearing before representatives of the Club. At a hearing, a Member may not be represented by counsel, tape, video or make a record of a hearing, present witnesses or confront any party who has reported a violation to the Club, unless permission is granted by the Club. The Club will determine the procedure to be followed at any hearing.

## **MEMBERSHIP CARDS**

1. A Membership card indicating a club account number and the type of Membership will be issued to the Member and eligible immediate family Members upon payment of the Membership deposit/initiation and dues by the Member. Membership cards are not transferable.
2. A Membership card may not be used by any person other than the person to whom it is issued.
3. All food, beverage, merchandise, services and guest fees of the Club charged to the Member's club account will be billed monthly and are due in full by the due date indicated on the statement. The Club may implement a credit card account system pursuant to which dues, annual fees and Member accounts are posted to a major credit card. Member's account statements not paid in full within thirty (30) days of the due date of the monthly statement will be deemed delinquent and will accrue a late fee in the amount determined by the Club and interest at a rate determined by the Club, but not to exceed the highest rate permitted by applicable law, from the date of the statement until paid in full. The Club may suspend the privileges of all Members who have club accounts with outstanding balances sixty (60) days or more past due until the club account is paid in full. During the time a Member is suspended, dues shall continue to be paid. Members with delinquent accounts ninety (90) days or more past due may have Membership involuntarily resigned. Repeated instances of delinquency may result in suspension of privileges or termination of Membership, even if the delinquent balance is not outstanding for sixty (60) or ninety (90) days as set forth above.
4. If the club account of any Member is delinquent, the Club may, at its option, take whatever action it deems necessary to effect collection. If the Club places a delinquent account with an attorney or agency for collection, or to enforce any other liability of any Member to the Club, the Member shall also be liable for all costs and expenses of the action and reasonable attorney's fees (including fees required in connection with appellate proceedings).
5. In the event of a lost or stolen Membership card, the Club must be notified in writing immediately and the Member's club account will be canceled. The Member shall be responsible for all charges placed on the account until written notification of card loss has been received by the Club.

## **LOSS OR DESTRUCTION OF PROPERTY OR INSTANCES OF PERSONAL INJURY**

1. Each Member, as a condition of Membership, and each guest, as a condition of invitation to the Club Facilities, assumes sole responsibility for his or her property. The Club shall not be responsible for any loss or damage to any private property used or stored on or at the Club Facilities.
2. Property or furniture belonging to the Club shall not be removed from the room in which it is placed or from the Club Facilities, without proper authorization. Every Member shall be liable for any property damage and/or personal injury at the Club, or at any activity or function operated, organized, arranged or sponsored by the Club, caused by the Member, any guest or any family Member. The cost of any damage shall be charged to the Member's club account.
3. Any Member, guest or other person who, in any manner, makes use of or accepts the use of, any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the Club, who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the Club, either on or off the Club Facilities, shall do so at his or her own risk. The Member shall hold the Club and its employees harmless from any and all loss, cost, claim, injury, damage or liability sustained or incurred by him or her, resulting therefrom and/or from any act or omission of the Club or employee of the Club. Any Member shall have, owe and perform the same obligation to the Club and its employees thereunder in respect to any such loss, cost, claim, injury, damage or liability sustained or incurred by any guest of the Member.

## **MAILING ADDRESSES**

Each Member shall be responsible for notifying, in writing, the Membership Office of his or her mailing address and any changes thereto, to which the Member wishes all notices and invoices of the Club, be sent. A Member shall be deemed to have received mailings from the Club five (5) days after they have been mailed to the address on file with the Club.

## **TRAFFIC**

1. Cars must be parked in designated spaces.
2. Walking, fishing and jogging on the golf course or cart paths are prohibited.
3. Bicycles, skateboards and roller blades on cart paths and sidewalks are prohibited at all times.

## **RESERVATIONS AND CANCELLATIONS**

1. Reservations may be required for functions and activities of the Club and are taken on a first-come, first-served basis, by pre-registering with the Club receptionist.
2. Dinner reservations are strongly suggested and may be required. By making reservations, the Club can staff the dining facilities appropriately and maintain desired levels of service.
3. There is a 24 hour cancellation policy for dining. Cancellation policies for functions and events will be the same as the policy for dining cancellation, unless otherwise noted in the Traditions. Cancellation policies are subject to change. At the time you make a reservation, it is suggested that you inquire about the applicable cancellation policy. A Member's account will be charged accordingly for violation of the Club's cancellation policy in effect.

## **FOOD AND BEVERAGE**

1. The unused portion of the food and beverage minimum, as determined by the Club, will be billed to Members' accounts quarterly. Unused minimums may not be carried over from one quarter to the next.
2. A service charge will be added to each check for ala carte and all functions. It can be increased at a Member's discretion, but cannot be eliminated.
3. Alcoholic beverages will not be served or sold, nor permitted to be consumed on the premises during hours prohibited by law. Alcoholic beverages will not be sold or served to any person not permitted to purchase the same under local and state laws, or be sold for off-premise consumption. All alcoholic beverages consumed or otherwise possessed at the Club Facilities must be sold and purchased from the Club.
4. All food and beverages consumed on the Club Facilities must be furnished by the Club unless prior written authorization has been granted by the General Manager.
5. Management must approve all special party decorations, entertainment and vendors.

## **MEMBERSHIP CLASSIFICATION CHANGES**

1. Subject to availability (reserved Memberships are not available) and pursuant to the Club's policy on upgrading as established from time to time, Memberships may be upgraded anytime during the Membership Year upon submission in writing of an upgrade request to the Membership Office. Upon approval of an upgraded Membership, credit will be given for the Membership deposit/initiation paid and will be transferred and applied to Membership deposit at the then current rate in the new category selected and the Member will be responsible for paying dues in the upgraded category of Membership.

2. Memberships may not be downgraded unless otherwise permitted on a case by case basis by the Club or Management and documented in writing.
3. Memberships may be resigned at any time, subject to the terms of the Membership Plan Summary. Resignations must be submitted in writing. No refund of a Membership Fee will be made until the Club has resold a resigned Membership.

### **CHILDREN**

1. Children less than eleven (11) years of age are not allowed to use the Club Facilities unless accompanied and supervised by an adult.
2. Minors less than eighteen (18) years of age are not allowed to use the Men's or Ladies Card Room.
3. Minors under the legal drinking age are not allowed in the lounge bar unless accompanied by an adult.

### **GUESTS**

Guests of Members may be extended guest privileges subject to applicable guest fees, charges and the Rules and Regulations established from time to time by the Club. Guest privileges may be limited, denied, withdrawn or revoked at any time for reasons considered sufficient by the Club in its sole and absolute discretion. The Club may, at any time, impose restrictions on the number of times a guest may use the Club Facilities or the number of guests a Member may bring at any one time. All guests shall be classified either as "day guests" or "house guests." House guests are those guests temporarily residing in a Member's residence in the Heathrow community (the "Community") who do not own a home or reside within 100 miles of the Club Facilities. All other guests of a Member shall be considered day guests. A Member's extended family may use the Club Facilities as house guests upon payment of a reduced guest fee, currently one-half of the posted guest fee. A Member's extended family includes the Member's parents, adult children and grandchildren, provided they do not own a home or reside within 100 miles from the Club Facilities. Extended family Members who are day guests (i.e., not residing in the Member's home in the Community or who live or reside less than 100 miles from the Club Facilities) will be required to pay applicable guest fees. All guests must abide by the Club's Rules and Regulations.

#### **House Guests**

1. Persons shall not be designated as house guests for more than a two-week period during a Membership Year.
2. House guest privileges will be extended only to guests of a Member while that guest is residing in a Member's residence in the Community. House guests must be registered by the sponsoring Member with the Club prior to the arrival of the house guest. Application forms requesting house guest privileges may be obtained from the Membership Office.
3. House guests are permitted to use the Club Facilities without the company of the sponsoring Member, if issued a temporary Membership card. Guest privileges may be terminated at any time at the discretion of Management. Guest cards will be issued for a maximum of two (2) weeks, but guest cards must be renewed every seven (7) days.
4. House guests will be charged a temporary house guest Membership Fee for each seven (7) day period while residing at the sponsoring Member's residence in the Community, in addition to all daily use fees as determined from time to time by the Club.
5. House guests will be entitled to use the Club Facilities in accordance with Membership privileges of the sponsoring Member.
6. The sponsoring Member does not have to give up Membership rights for the period of time the house guest is in residence.
7. The house guest, upon approval of the Club, will be issued temporary charge privileges. All charges may be posted to the Member's account. The sponsoring Member is responsible for all unpaid

charges made by his or her house guests which are unpaid after the customary billing and collection procedure of the Club.

8. House guests must have their guest card with them at all times while using the Club Facilities.
9. The Club reserves the right to require identification from each house guest.
10. House guest privileges may be limited by the Club, from time to time, in the discretion of the Club. Notice of any limitation will be given by the Club.
11. The sponsoring Member is responsible for the conduct of a house guest while at the Club. If the manner, conduct or dress of any house guest is deemed to be unsatisfactory, the sponsoring Member shall, at the request of the club, cause the house guest to surrender the guest card and leave the premises of the Club.

### **Day Guests**

1. A particular individual using the Club Facilities as a day guest must be registered by the sponsoring Member.
2. Guest fees and charges incurred by day guests may be billed to the sponsoring Member's account.
3. A day guest's use of the Club Facilities may be prohibited or restricted during certain days or times of the year.
4. The sponsoring Member is responsible for the conduct of a day guest while at the Club Facilities. If the manner, behavior or appearance of the day guest is deemed to be unsatisfactory, the sponsoring Member shall, at the request of the Club, cause the day guest to leave the premises of the Club.
5. A particular individual using the golf course may be invited to play golf or tennis as a guest up to six (6) times per calendar year. Member shall determine the eligibility for invitation from the record maintained in the pro shop prior to extending an invitation to a day guest. The Member must accompany his or her day guests, unless prior arrangements are made with the Club. The Member will be charged guest fees as established from time to time by the Club.

### **SMOKING**

Smoking is not permitted indoors at either Club Facility.

### **GOLF COURSE RULES**

#### **Golf Attire**

1. Appropriate golf attire is required for all players:
  - Men – Shirts with collars and sleeves must be worn and tucked in at all times. Slacks or golf shorts not more than 4" above the knee must be worn. Tank tops, tee shirts, jeans, cut-offs, sweatpants, bathing suits or other athletic shorts are not permitted.
  - Women – Dresses, shirts, slacks, golf shorts and blouses must be worn. Halter tops, bathing suits, sweatpants, jeans, athletic shorts are not permitted. Shirts must have collars. Sleeveless blouses are acceptable.
  - Shoes – Acceptable shoes must be worn at all times. Golf shoes must have non-metal spikes. Turfgrass is slippery when wet and traction may be impaired on sloped surfaces. Members are encouraged to be cautious on wet and sloped surfaces. The Club will not be liable for personal injury or property damage due to the use of soft spikes.
2. This dress code is mandatory for all players regardless of their age. If you are in doubt concerning your attire, please check with the pro shop. Any misuse or disregard of this dress code may cause privileges to be suspended.

3. Members are responsible for their guests' appropriate attire. Members should inform their guests of the Club dress code in advance.

### **Bag Storage**

Bag storage is available to Members. This service includes club storage for one set of clubs and club cleaning. Any additional bags or sets of clubs will result in an additional storage fee.

### **Handicaps**

1. Handicaps are computed under the supervision of the golf professional staff in accordance with current USGA and FSGA recommendations, and are updated every revision of the FSGA GHIN Handicap service.
2. Accurate records are to be kept of scores turned in and recorded for all rounds played. Note: Members will be charged an annual fee for the USGA/GHIN handicap service.

### **Club Repair**

All types of club repair is available. Check with the golf shop for pricing and details.

### **Golf Lessons**

Golf lessons are available from our golf professional staff. Video lessons are also available. Check with the golf shop for pricing and details.

### **Overseeding and Turf Maintenance**

Each year the golf course is overseeded with winter grasses. In addition, periodically greens, fairways and tees may be aerated, verti-cut and/or topdressed. The purpose of these procedures is to maintain turf conditioning and provide more enjoyable long-term playing conditions. Although the golf course may be temporarily closed during these procedures, the golf course will be reopened as soon as practical after completion of maintenance. Members should expect some inconvenience to play from maintenance equipment use, irrigation and temporary turf conditions during and for limited periods of time after these procedures.

### **Driving Range**

1. Range balls are provided on our driving range. Racquet Club and Social Members are not permitted to use the range, unless playing golf as a guest of a Member with golf privileges. The use of personal practice balls is not permitted except for chipping putting.
2. Range balls are for use on the driving range only. Range balls are not permitted to be used on the golf course.
3. Balls must be hit from designated areas only.
4. Proper golf attire is required at all times on the driving range.
5. The driving range is open during normal operating hours. The driving range will be closed for maintenance purposes from time to time.

### **Club Golf Rules**

1. USGA Rules shall govern play at all times, except as modified by local rules.
2. All Members and guests must register in the pro shop before beginning play. A Member or guest without proper assignment and registration from the pro shop shall not use golf carts.
3. Immediate Family Members pay one-half of the current posted guest green fees. Includes Father, Mother, and children only. Does not include siblings or in-laws.

4. "Cutting-in" is not permitted at any time. Play shall commence only at the first tee, unless otherwise permitted by the starter or pro shop.
5. Practice is not allowed on the golf course. The driving range and practice putting green should be used for all practice.
6. If a foursome or other group of players fails to keep its place on the course and loses more than one clear hole on the players ahead, it must allow the following group to play through.
7. All players who stop after playing nine holes for any reason must occupy the next tee before the following players arrive at the tee, or they will lose their position on the golf course.
8. Golf rangers may be on duty to help regulate play and enforce golf regulations. The golf rangers have full authority on the golf course to enforce all rules and speed of play.
9. Each player must have his or her own set of golf clubs.
10. If lightning is in the area, all play shall cease with all players heading to nearest shelter. The Club assumes no responsibility to alert golfers of dangerous weather conditions.
11. The golf professional staff may close the golf course to play whenever the grounds could be damaged by play.
12. Twosomes should not expect to play through foursomes and should not exert any pressure on the groups ahead. Foursomes shall have the right of way.
13. Twosomes and singles may be grouped with other players, and at starting times determined by the pro shop.
14. Members reserving a tee time must provide the names of all players in their group.
15. Golf carts are not to be used beyond the number of holes for which they are rented without first paying for their use.
16. Removal of a holed putt by the putter head is not permitted. Those Members or guests unable to physically retrieve the ball by hand may use a small suction attachment on the grip end of the putter to retrieve the ball.
17. Players, not the Club, are individually responsible for the result of errant golf shots.
18. "Course closed" and "hole closed" signs are to be adhered to without exception.
19. Junior golfers are classified as any person who has not reached their 18<sup>th</sup> birthday. Starting time for junior golfers, not accompanied by a parent, is 11:00 a.m. on Saturdays, Sundays and holidays. An adult must accompany junior golfers who have not reached their 11<sup>th</sup> birthday at all times, unless prior approval is obtained from the golf professional.

### **Golf Course Etiquette**

Persons using the golf course should do their part to make a round of golf at the Club Facilities a pleasant experience for everyone. Here are some suggestions:

1. Do not waste time. Anticipate the club or clubs you may need and go directly to your ball. Always be near your ball to play promptly when it is your turn. If a player is delayed in making his shot, it would be courteous for such player to indicate to another player to play, which should not be deemed playing out of turn.
2. The time required to-hole-out on and around the green is a chief cause of slow play. Study and clear the line of your putt while others are doing the same. Be ready to putt when it is your turn.
3. Be sociable, but reserve your extended conversations for the 19th hole.

4. If cart paths are provided within thirty yards of a green, golf carts are required to remain on the cart path. Never leave the golf cart in front of the green, where you will have to back to get it, while the following players wait for you to get out of the way.
5. Golf carts must remain on cart paths around tees. If a cart path is provided from a green to the following tee, golf carts are required to remain on the cart path.
6. When play of a hole is completed, leave the green promptly and proceed to the next tee without delay. Do the scoring for the completed hole while the others in your group are playing from the next tee.
7. If you are not holding your place on the course, allow the players behind to play through. Do the same if you stop to search for a lost ball.
8. Repair your ball marks on the green. Repair ball marks left by others when noticed.
9. Any divots made in the fairway or tee area should be filled with sand contained in the sand buckets located on the golf carts.
10. Carefully rake bunkers after use. Rakes should be replaced in the bunkers with the handle on the outside of the bunker.
11. The golf rangers will report slow play and all breaches of golf etiquette to the golf professional who will take the appropriate action.

#### **Golf Cart Rules**

1. Golf carts shall not be used by a Member or guest on the property of the Club without proper assignment and registration in the pro shop.
2. Each operator of a golf cart must be at least sixteen years of age and have a valid automobile driver's license. Learners permits are not valid.
3. Club-provided golf carts are not to be driven off the golf course.
4. Only two persons and two sets of golf clubs are permitted per golf cart.
5. Obey all golf cart traffic signs.
6. Golf carts are not permitted on any tee area. Parking of golf carts is allowed in designated areas only.
7. Always use golf cart paths where provided, especially near tees and greens. Players are required to remain on golf cart paths, without exception, on Par 3 holes.
8. Except on cart paths, do not drive a golf cart within fifty feet of a green or a tee or marked areas on the golf course.
9. Never drive a golf cart through a hazard.
10. Be careful to avoid soft areas on fairways, especially after rains. When cart paths are not provided, please use the roughs wherever possible.
11. Operation of a golf cart is at the risk of the operator. Cost of repair to a golf cart which is damaged by a Member will be charged to the Member or, in the case of damage by a guest, to the sponsoring Member. Members using a golf cart will be held fully responsible for any and all damages, including property damage and personal injury that are caused by the misuse of the golf cart by the Member or his guests, and the Members shall reimburse the Club for any and all damages the Club may sustain by reason of misuse.
12. When "no crossovers" or "carts on path only" signs are posted, they must be strictly followed.

13. When a "carts in rough only" (without "no crossover" restriction) sign is posted, crossover may be made once and once only on any one hole and at a 90 degree angle.
14. Golf carts shall be driven on the golf course only when the course is open for play.
15. Violations of the golf cart rules may result in loss of golf cart privileges and/or playing privileges.

### **Private Golf Carts**

1. Private carts must access the Club Facilities on the public roads. Accessing the Club Facilities by driving on the golf course is not permitted.
2. Privately owned golf carts must be annually approved by the Club as complying with the appearance and other standards set from time to time by the Club.
3. All private golf cart owners shall be required to sign a trail fee agreement and release of liability agreeing to hold the Club harmless as a result of any loss or damage relating to the operation of the golf cart by the owner, his or her family or guests.
4. Each year a Member who owns a private golf cart shall be required to provide the Club with proof that the operation of the golf cart is covered by a liability insurance policy of the Member with policy limits in the amounts as determined from time to time by the Club.
5. An annual private trail fee for privately owned golf carts will be established from time to time by the Club. The private trail fee is non-refundable.
6. The private trail fees shall not be pro-rated, except for the first year a Member applies for a private cart privilege.
7. Members using a private golf cart will be held fully responsible for any and all damages caused by the misuse of the golf cart by the Member, his or her family or guests, and the Member shall reimburse the Club for any and all damages to the Club sustained by reason of misuse, including, without limitation, damage to other golf carts and any property of the Club.
8. An identification number and a yearly decal may be issued for the cart when the trail fee agreement, proof of liability insurance and payment of the trail fee are received. The identification number and yearly decal, if provided, should be placed in requested location on the golf cart in clear view.
9. The annual trail fee includes only the Member, the Member's spouse and the Member's children under the age of twenty-three who are living at home, attending school or in the military. All such persons must have a regular driver's license and be named in the trail fee agreement. Other family Members and guests must pay appropriate cart fees to the Club.
10. Members with private carts may ride with each other, but may not loan their carts to other Members or guests.
11. Members with a private golf cart must check in at the pro shop prior to the beginning play. Cart traffic on the golf course is restricted to 9-hole and 18-hole hole rounds of play. Starting times must be scheduled through the pro shop.
12. No privately owned golf carts will be stored, charged or maintained by the Club at any time.
13. When a Member-owned golf cart is no longer used in the private golf cart program, all stickers and decals must be removed.
14. Private carts without a trail fee decal will not be allowed access to the golf course. The Club does not allow a Member to pay and use a private golf cart on a per round basis.
15. Members with private golf carts are required to ensure that their private carts are restricted to licensed drivers who will operate the cart in a safe, prudent manner, and in accordance with all governmental regulations.

16. Privately owned golf carts shall be driven on the golf course only when the golf course is open for play.
17. Violations of these rules and regulations may result in the revocation of private cart privileges, playing privileges and/or a suspension or termination of Membership privileges.

### **Golf Registration**

1. All persons must register at the pro shop before beginning to play.
2. Reservation policy for tee times is as follows:
  - Full Members: 7 days in advance of the date of play
  - Sports Members: 4 days in advance of the date of play
  - Annual Members: 3 days in advance of the date of play
  - Social and Racquet Club Members: 2 days in advance of the date of play, subject to applicable limitations
  - House Guests: 2 days in advance of the date of play, subject to applicable limitations.
3. Members who fail to notify the pro shop of tee time cancellations at least one (1) hour prior to the reserved tee time will be warned. Further violations by that Member may be subject to a monetary penalty.
4. Failure to check in and register ten (10) minutes prior to your starting time will cause cancellation.
5. Twosomes and singles could be grouped with other players at the discretion of the Club.
6. Social and Racquet Club Members may play a maximum of six (6) times per year, but are not entitled to guest privileges.

### **Rain Check Policy**

When rains prevail and cause termination of play, a credit for that day's green and/or cart fees will be granted as determined by the Club. It is the responsibility of the player to apply for a rain check at the pro shop immediately after his or her play has been terminated by rain conditions. The current policy is as follows: (1) full refund if five holes or less played; (2) nine hole refund if six to twelve holes played; (3) no refund once you tee off hole number 12.

## **RACQUET CLUB RULES**

### **General Racquet Club Rules**

1. The United States Tennis Association rules govern play at all times, except when in conflict with the local rules or with any of the rules and regulations herein.
2. All players must register at the tennis pro shop ten (10) minutes before starting play. Failure to check in at registration desk prior to your court time will cause cancellations. Names of all players are required for court reservations.
3. Please notify the tennis staff of any cancellation as soon as possible. Players who do not notify the tennis staff of any cancellation may be charged the court fee as determined from time to time by the Club.
4. Night lights for tennis play will be turned on by request only and are always subject to such limitations as may be imposed by the Club from time to time.
5. Children are not allowed to reserve courts before noon on weekend or holidays. Courts may be utilized by children during times that no adults are waiting.
6. Group captains must give their name and Membership number and the names of the players and their Membership numbers, if applicable, of the group.

7. No standing reservations will be accepted.
8. At the end of their playing time, all players must promptly relinquish their court to the next players. Once a Member is off the court, the Member may sign up for the next available court time.
9. No skateboards, bicycles, roller skates, etc. are permitted on a court.
10. All trash or litter must be deposited in receptacles provided for that purpose.
11. The Club may reserve courts for special events when needed.
12. Use of tennis courts shall at all times be subject to the control of the Tennis Professional.
13. The Racquet Club facilities may be closed when necessary for maintenance operations or when dictated by safety considerations as determined by the Club.
14. The Club may implement temporary rules during peak play periods.
15. Guests are allowed six times per calendar year and must be accompanied by a Member. The Member will be charged a guest fee established by the Club. Guests must register in the pro shop 10 minutes prior to play.

### **Attire**

Appropriate tennis attire is required for all players:

- Men must wear proper tennis shirts; T-shirts are not permitted.
- Children are permitted to wear T-shirts up to 16 years old.
- Appropriate soled tennis shoes (check with the tennis pro shop if you have questions concerning whether shoes are acceptable).
- Tank tops or sleeveless shirts are not permitted.

### **Racquet Club Etiquette**

1. All persons requesting the return of a tennis ball from another court should ask only when play on the court has halted. Players should not retrieve a tennis ball from another court themselves unless permission has been permitted by the players on that court.
2. Courts should be vacated promptly after the reserved playing time is over.
3. Spectators should stay off court surfaces.
4. All persons should refrain from loud or offensive language on the court or while spectating. A low profile is both appropriate and appreciated.
5. Children should not play games in the area of the tennis pro shop or courts.
6. Portable phones are allowed courtside during tournament play but on silent mode.

## **LOCKER ROOMS AND CARD ROOMS**

### **Card Rooms**

1. The Card Rooms shall be open during posted days and times.
2. Food and beverage service will be available only during certain hours.
3. Children less than 18 years of age not allowed in card rooms.

### **Locker Rooms**

1. Bath and hand towels are not to leave the locker rooms.

2. Please use a towel cover-up in the locker rooms - no nudity.
3. Only one adult Member is permitted per locker.
4. Golf clubs are not allowed in locker and card rooms.

### **AQUATIC CENTER RULES**

1. Use of the Aquatic Center Facilities at the Club at any time is at the swimmer's own risk, whether or not lifeguards are on duty.
2. Swimming is permitted only during open hours of the pool.
3. Children under nine years of age are permitted to use the pool facilities only if accompanied and supervised by an adult.
4. Club Members and their guests only are allowed in the pool area.
5. All Members and their guests must sign in and register at registration desk.
6. Guest fees as established by the Club will be charged for guests (children and adults).
7. Maximum bather load is 96 people.
8. Each person is required to shower before entering pool.
9. Infants must wear plastic liner over diapers, bathing attire required.
10. An adult must accompany children wearing flotation devices.
11. No running or horseplay allowed on pool deck.
12. All swimmers must wear bona-fide swimming attire. Cut-offs, dungarees, Bermudas and thongs are not permitted swimwear.
13. Radios, televisions and the like may be listened to, but only if playing at a sound level which is not offensive or disruptive to other Members and guests. Members and guests will be asked to turn such equipment off if it is annoying to others.
14. Animals, bicycles, skateboards are prohibited in the pool area and the pool.
15. Running, ball playing, noisy and rowdy activity is not permitted in the pool area. Safety in the pool area is a primary concern. Glass bottles, coolers, containers and other objects or instruments, which might cause injury, are not permitted in the pool area.
16. All persons using the pool area are urged to cooperate in keeping the area clean by properly disposing of cans, cigarettes, etc.
17. Smoking is permitted only in designated sections in the pool area.
18. Saving of chairs for persons absent from the pool area is not permitted.
19. Private parties may be held in the pool area only with approval of Management.
20. The Club must provide all food and beverages.
21. Members are encouraged to review with their children and guests the pool rules posted at the entrance of the pool, at the diving area and by the wading pool.
22. Food is not allowed in the pool area.
23. No fishing is allowed at the lake behind the pool.

## **FITNESS ROOM FACILITIES**

1. The Fitness Room is reserved for Members and their guests.
2. All Members and their guests must complete an Exercise Waiver with the application for Membership and provided in the tennis pro shop.
3. A Member must accompany guests when using the Fitness Room.
4. Guest fees as established by the Club will be charged for guests (children and adults).
5. No one under age 16 is allowed in the Fitness Room at any time.
6. Please wipe off machines after use.
7. There is a 30-minute time limit on aerobic exercise equipment when others are waiting.
8. All weights and pieces of equipment must be returned to their proper places at the completion of use.
9. Casual workout attire is acceptable at the Fitness Room: tee shirts, gym shorts or warm-up pants for men; leotards, tights, tee-shirts, gym shorts or warm-up pants for women. No black-soled shoes (street shoes) shall be permitted at the Fitness Room. Only aerobic or court shoes must be worn (no sandals or flip flops.) No swimsuits or street clothes are permitted.
10. Pregnant women should consult their physician before using the Fitness Room equipment.
11. No smoking or drinking of alcoholic beverages or food is permitted in the Fitness Room.
12. It is the responsibility of all persons to obtain instruction on how to use the equipment prior to usage of such equipment, and to use the equipment only in accordance with such instructions.
13. It is the responsibility of all persons using the Fitness Room to consult with their physician, and such person should be in good physical condition and have no physical, medical or psychological conditions, disabilities, impairments or ailments, chronic or otherwise, which would preclude, impair or prevent him from using the Fitness Room, or engaging in active or passive exercise.
14. All persons using the Fitness Room are to follow the rules posted by the Club regarding use and care of the equipment and are to conduct themselves with due regard for the safety, health and enjoyment of all Members.
15. Members assume full risk of loss and responsibility for damage to their health.
16. Horseplay, profanity, disruptive conduct and indiscreet behavior at the Fitness Room are strictly prohibited.
17. Be considerate of your neighbors' rights; avoid unnecessary noise and improper conduct. Radios, tape players, etc., may not be played in the Fitness Room unless headphones are used.
18. The Club shall not be responsible for any loss or damage to any private property used or stored at the Club Facilities.
19. Personal fitness trainers, aerobics instructors and massage therapist must be employees of the Club.